

MEDINA COUNTY COURT OF COMMON PLEAS
DOMESTIC RELATIONS DIVISION

NEW CASE DESIGNATION FORM

INSTRUCTIONS: This form must be completed and submitted with any new cause of action filed with the Medina County Clerk of Courts. **You must include an email address for any court correspondence.**

Case type: _____

(e.g. Divorce, Divorce with children, Dissolution, Dissolution with children, Parentage, Visitation rights, Answer or Counterclaim)

Previous Domestic Relations Case? Yes No

Previous Case Number: _____

Plaintiff/Petitioner:

First Name: _____ Middle Initial: _____

Last Name: _____ Suffix _____

Address: _____

City: _____ State: _____ Zip: _____

DOB: _____ Telephone: _____

Email: _____
(REQUIRED)

Defendant/Respondent:

First Name: _____ Middle Initial: _____

Last Name: _____ Suffix _____

Address: _____

City: _____ State: _____ Zip: _____

DOB: _____ Telephone: _____

Email: _____
(REQUIRED)

Plaintiff/Petitioner's Attorney Information: PRO SE

Attorney Name: _____

Attorney E-Mail (REQUIRED): _____

Ohio Sup.Ct. #: _____ Telephone: _____

Firm Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Defendant/Respondent's Attorney Information: PRO SE

Attorney Name: _____

Attorney E-Mail (REQUIRED): _____

Ohio Sup.Ct. #: _____ Telephone: _____

Firm Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Child Information:

1st Child's Name: _____ DOB: _____

Address: _____ City: _____ State: _____ Zip: _____

2nd Child's Name: _____ DOB: _____

Address: _____ City: _____ State: _____ Zip: _____

3rd Child's Name: _____ DOB: _____

Address: _____ City: _____ State: _____ Zip: _____

Attorney for Party (or Pro se litigant)