

The Medina County Court of Common Pleas, Domestic Relations Division
Judge Mary Kovack

<u>Document Type</u>	<u>Full Legal Name*</u>	<u>Date of Birth</u>	<u>Legal Presence</u>	<u>Social Security Number</u>	<u>Ohio Street Address</u>
<input type="checkbox"/> US Birth Certificate – original or certified copy issued by governmental agency	X	X	X		
<input type="checkbox"/> US Passport – valid and unexpired with photograph	X	X	X		
<input type="checkbox"/> US Passport Card – valid and unexpired with photograph	X	X	X		
<input type="checkbox"/> Consular Report of Birth Abroad – from State Department: FS-240, DS-1350, or FS-545	X	X	X		
<input type="checkbox"/> Certificate of Naturalization – from Department of Homeland Security: N-550 or N-570	X	X	X		
<input type="checkbox"/> Certificate of Citizenship – from Department of Homeland Security: N-560 or N561	X	X	X		
<input type="checkbox"/> Permanent Resident Card – valid and unexpired from Department of Homeland Security, USCIS, or INS – I-551 – must match current legal name	X	X	X		
<input type="checkbox"/> Application for Replacement Naturalization/Citizenship Document – I-797 Case Type of N-565 – requires notice type of receipt, approval, or fee waiver	X	X	X		X
<input type="checkbox"/> Social Security Card – issued by SSA and nonmetal				X	
<input type="checkbox"/> W-2 or 1099 – cannot be handwritten – must contain full social security number – current or previous tax year				X	X
<input type="checkbox"/> Ohio BMV Postcards or Correspondence					X
<input type="checkbox"/> Child Support Statement/Account Summary					X
<input type="checkbox"/> Bank Statement – within last 12 months					X
<input type="checkbox"/> Income Tax Return					X
<input type="checkbox"/> Court Order of Probation, Parole, or Mandatory Release					X
<input type="checkbox"/> Renter, Homeowner, Life, or Auto Insurance Policy or Card – current and valid					X
<input type="checkbox"/> School Record or Transcript – original or certified					X
<input type="checkbox"/> Letter From a College or University – signed by an official					X
<input type="checkbox"/> Installment Loan Contract – from bank					X
<input type="checkbox"/> Credit Card Statement – within last 12 months					X
<input type="checkbox"/> Mortgage Account Statement – within last 12 months					X
<input type="checkbox"/> Ohio Motor Vehicle Title or Registration					X
<input type="checkbox"/> Paycheck Statement or Stub – within last 12 months					X

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<input type="checkbox"/> Professional License – issued by a governmental agency – must list Ohio address					X
<input type="checkbox"/> Proof of Home Ownership – property deed, property tax bill, or Auditor tax statement					X
<input type="checkbox"/> Annual/Multi-Year Ohio Resident Hunting/Fishing License – valid and unexpired					X
<input type="checkbox"/> Ohio Sales Tax Statement or Business License					X
<input type="checkbox"/> Selective Service Registration Acknowledgment Card					X
<input type="checkbox"/> Social Security Administration Document					X
<input type="checkbox"/> Utility Bill – within last 12 months					X
<input type="checkbox"/> If bring 2 different utility bills (i.e. gas AND electric), will satisfy the 2 document requirement					X
<input type="checkbox"/> Ohio Concealed Weapons Permit – must be valid					X
<input type="checkbox"/> Public Assistance Benefits Statement – issued by governmental agency – within last 12 months					X
<input type="checkbox"/> Transportation Security Administration Letter					X
<input type="checkbox"/> Ohio Driver License, Learner’s Permit, or Identification Card – valid or expired no longer than 6 months					X
<input type="checkbox"/> If you cannot provide two of the above, can use the BMV 2336 “Proof of Ohio Residency – Certified Statement” in the following situations: Dependent Child – the child’s parent or guardian who has proof of the same address must sign in the presence of a BMV official Parent/guardian must prove identity, relationship to child, and provide two forms of proof of Ohio Residency showing street address matching child’s Married Person – the spouse who has proof of same address must sign in the presence of a BMV official Spouse must prove identity, marital relationship, and provide two forms of proof of Ohio Residency as stated above Nursing Home Patient – nursing home official must issue a formal statement of residency Requires one additional document to prove Ohio Residency as stated above					X

* Full Legal Name: If you have ever changed your full legal name from what is listed on your birth certificate, you will need a document proving each change, such as marriage certificate or divorce decree, to receive a compliant license. A federal identification document with your current legal name is insufficient, despite information you may have heard to the contrary